DEVELOPMENT FELLOWSHIP

Help fund the civic engagement movement in Texas!

Fellowship Overview
We believe that the strongest advocates for the issues that matter to us are young, everyday people who are ready for a big change. Our Development Fellowship is a semester-long position where participants gain and develop professional fundraising skills, acquire nonprofit job experience, and directly help fund the youth civic engagement movement.
*This position is only offered in San Antonio.*

Responsibilities Include
- Maintain donor relations by drafting correspondence, preparing briefing memos, and managing MOVE’s funding database.
- Draft grant applications, identify target foundations and their relationship networks, and prepare materials for program officers.
- Manage organization-wide communications through drafting membership updates and fundraising appeal language.
- Participate in local and statewide Civic Leadership Program events.

THE DEETS

Paid hourly position of $15 per hour, for 20-25 hours per week

Semester-long commitment

Work with one of the most impactful voter registration organizations in Texas!
THE BENEFITS

Join a community of creative and enthusiastic change makers.

Play an active role in obtaining and sustaining donor relationships.

Develop a personal network of fundraising professionals.

WHO WE ARE LOOKING FOR

- Young individuals committed to advancing issues of social justice through policy change and civic engagement.
- Robust writing skills and an organized, independent work style.
- Familiarity with Google Suite tools.
- Available at least three weekdays during 9am - 5pm office hours with some evenings and weekends.
- Previous development/fundraising experience is a plus.
- Spanish proficiency is a plus.
- People of the global majority, women, LGBT folx, members of diverse faith communities, and DACA students are strongly encouraged to apply.

Click Here to Apply